



SHIRE OF JERRAMUNGUP

COUNCILLOR INFORMATION BULLETIN

JULY – 2019

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1. DELEGATIONS

1.1 EXECUTIVE SERVICES

1.2 COMMON SEAL

Use of Common Seal under Delegated Authority

DATE	DOCUMENT TITLE	PARTIES TO DOCUMENT	FILE NO	DEL. OFFICER
20/2/2019	Local Planning Scheme No. 2 Amendment No. 12 Portion of Lot 1208, Borden-Bremer Bay Road, Bremer Bay	Department		Martin Cuthbert
9/5/2019	RFQ 02/19 Waste and Recycling Collection Services contract	Shire of Jerramungup and Cleanaway Pty Ltd		Martin Cuthbert
14/5/2019	Surrender of Lease. Lot 2165 on DP 116373. Tooreburrup Road, Bremer Bay.	Telstra Corporation Limited and Shire of Jerramungup		Martin Cuthbert
14/5/2019	Lease of Crown Land. Lot 2165 on DP 116373. Tooreburrup Road, Bremer Bay.	Telstra Corporation Limited and Shire of Jerramungup		Martin Cuthbert

1.3 WAIVER, GRANT CONCESSIONS OR DEBT WRITE OFF

Up to a maximum of \$500 or Maximum of \$20 in respect to rates and service charges

DATE	OFFICER	DESCRIPTION	PERSONS AFFECTED

1.4 CEO DONATIONS

Approve sundry donations to the value of \$250. In assessing applications for the sundry donations, the assessor must apply the assessment criteria as outlined within Administration Policy 6: Donations

DATE	OFFICER	PERSON/ORGANISATION	DESCRIPTION

1.5 PLANNING

Planning application decisions under delegated authority up to 31 July 2019.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
27/05/2019	P19-014	Craig Pursey	Peter Michael Tobin		Proposed Conversion of Portion of Shed to House	Lot 53 (#46)Gully Road, Bremer Bay	Approved	05/07/2019
06/06/2019	P19-019	Craig Pursey	Craig John Lebens	Cabins WA	Construction of Primary Dwelling and Short Stay Bedroom	Lot 2 (#15A) George Street, Bremer Bay	Cancelled	04/07/2019
19/06/2019	P19-025	Craig Pursey	Daniel Reuben Hill		Proposed House & Shed	Lot 5 Point Henry Road Cnr Horse Hill Road Bremer Bay	Approved	04/07/2019
19/06/2019	P19-028	Craig Pursey	Zane Mitchell	Simone Sheree Mitchell	Proposed Change of Use From Office/Shop to Holiday Accommodation	Lot 1(#1) Seadragon Ave Crn Bremer Bay Road Bremer Bay	Approved	03/07/2019
20/06/2019	P19-026	Craig Pursey	Stacey Peter Francis & Debra Tracy Fluhler	Stacey Peter Francis	Proposed Conversion of a portion of shed to House	Lot 54 (#60) Gneiss Hill Road , Bremer Bay	Approved	1/07/2019
24/06/2019	P19-027	Craig Pursey	Shire of Jerramungup		Proposed Five (5) Aged and Dependent Persons Dwellings	Lot 3 Garnett Road Cnr Yandil Street, Bremer Bay	Approved	1/07/2019

1.6 BUILDING AND DEMOLITION

Building application decisions under delegated authority up to 31 July 2019.

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE
27/06/2019	BP19-032	Janna Cheshire	Shire of Jerramungup	Malcolm Poett	Roof and Back Wall Only for Storage of Donation Bins	Lot 194 (#13) John Street Bremer Bay	Approved	17/07/19
27/06/2019	BP19-033	Janna Cheshire	Shannon David & Kylie June Parnell	Shannon Parnell	Construction of Storage Shed for Vehicles and Tools	Lot 211 (#1) Derrick Street, Jerramungup	Approved	19/07/19
03/07/2019	BP19-035	Janna Cheshire	Lorraine Kay Riches	Meliador WA Pty Ltd	Addition of Timber Framed, Steel Roofed Verandah to North West Side of Building	Lot 750 (#2) Buck Street, Bremer Bay	Approved	10/07/19
03/07/2019	DP19-016	Janna Cheshire	Graeme Alfred & Elaine Joy Hislop	CCS Asbestos Removal & Demolition Pty Ltd	Removal of Asbestos Wall and Ceiling Cladding to old Sleep Out Part of House	Lot 1260 (#644) Bokelup Road Jerramungup	Approved	15/07/2019
05/07/2019	BP19-036	Janna Cheshire	Narelle Simone Duckworth	Narelle Duckworth & Robert Wessling	Construction of Storage Shed	Lot 55 (#31) Barbara Street, Bremer Bay	Approved	26/07/2019
09/07/2019	BP19-037	Janna Cheshire	T.I.T.E.S Pty Ltd	MCB Construction Pty Ltd	Construction of a Shed	Lot 143 (#9) Vasey Street, Jerramungup	Approved	23/07/2019

1.7 BUILDING APPROVAL CERTIFICATES AND OCCUPANCY CERTIFICATES

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

1.8 APPROVAL TO CONSTRUCT AN ANNEXE OR RELOCATE A PARK HOME

Reg 30 (1) (c) *Caravan Parks and Camping Grounds Regulations 1997*

LODGED	APPLICATION NO.	OFFICER	OWNER	APPLICANT (If Different from Owner)	DESCRIPTION	ADDRESS	DELEGATED DECISION	DECISION DATE

2. COUNCIL RESOLUTION STATUS REPORT

Register of Council resolutions progress report updated 31 August 2019.

COUNCIL RESOLUTIONS						
MEETING DATE	REPORT TITLE	RESOLUTION No.	RESOLUTION	RESPONSIBLE OFFICER	CURRENT STATUS	DATE COMPLETED
17-Oct-2018	Transfer of Reserve, WA Country Health Service	OC071018	That Council RESOLVES to: 1. Create a new reserve on newly created Lot 9001 on Deposited Plan 401402 (Crown Reserve 51778), being Lot 8 Garnett Road, Bremer Bay 2. Advise WA Country Health Service that Council will create the new reserve with a Management Order in favour of Health as an in-kind contribution from the Shire of Jerramungup towards the project	CEO	Process to create new reserve to commence once specified area known WACHS advised of Council resolution	Ongoing Completed 22-Oct-2018
20-Feb-2019	Proposed Three Lot Subdivision	OCM190208	That Council, in regard to subdivision application 157375 – Lot 203 Wellstead Road, Bremer Bay, recommend to the Western Australian Planning Commission: A. To only approve the creation of proposed Lot A, leaving proposed Lot B and C as a single lot due to concerns with access and bushfire risk. B. Conditions of approval to include: i) A notification, pursuant to section 165 of the Planning and Development Act 2005, is to be placed on the certificate(s) of title of the proposed lot(s) with a Bushfire Attack Level (BAL) rating of 12.5 or above, advising of the existence of a hazard or other factor. Notice of this notification is to be included on the diagram or plan of survey (deposited	MoD	Advice forwarded to WA Planning Commission 21 February, 2019 Update received from WAPC: <i>The Commission confirms that it has received agreement to extend the period for consideration of the application relating to the above described land and advises that a decision will be deferred, until no later than 30 April 2019 to provide time for the following matter(s) to be resolved:</i>	Ongoing

			<p>plan). The notification is to state as follows:</p> <p>‘This land is within a bushfire prone area as designated by an Order made by the Fire and Emergency Services Commissioner and is be subject to a Bushfire Management Plan. Additional planning and building requirements may apply to development on this land’</p> <p><i>Council resolved to include the following conditions:</i></p> <p><i>B. ii) Condition: Bushfire Management Plan be amended to retain emergency access to Lots A & B; and</i></p> <p><i>B. iii) Council may consider supporting full 3 Lot subdivision should permanent legal road frontage be provided to proposed Lot B</i></p>		<ul style="list-style-type: none"> • <i>Allow time for submission of modified plan for 2 lot conservation lot subdivision, with modified bushfire management plan.</i> 	
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17-Apr-2019	Supply of hook lift bins – Waste and Recycling	OCM190408	<p>That Council:</p> <ol style="list-style-type: none"> 1. ACCEPT the schedule of rates submitted by Cleanaway under the WALGA Preferred Supplier Contract CO02/11 for the provision of hooklift bins for Recycling at the Bremer Bay and Jerramungup Transfer Stations, for a two (2) year period until 31 March 2021, with the option to extend the term for an additional three (3) x twelve (12) month extensions to 31 March 2024 at the Principals discretion; and 2. ACCEPT the schedule of rates submitted by Cleanaway under the WALGA Preferred Supplier Contract CO02/11 for the provision of hooklift bins for General Waste at the Bremer Bay and Jerramungup Transfer Stations, for a two (2) year period until 31 March 2021, with the option to extend the term for an additional three (3) x twelve (12) month extensions to 31 March 2024 at the Principals discretion. 	CEO	Contracts signed	Ongoing
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15-May-2019	Paperbarks Park Ablution Block Upgrades	OCM190506	<p>THAT Council;</p> <ol style="list-style-type: none"> 1. Retain the existing artwork on the front of the Paperbarks Park ablution block and render around the existing artwork; 2. Render the new UAT to match the existing building; and 3. Engage a local community group to prepare public art for the front of the new UAT 	MoD	<p>Scope of works issued to builder</p> <p>Works commenced early July</p> <p>Works progressing well</p>	Ongoing
19-June-2019	Review of Local Planning Policy 18 – Point Henry Fire Management	OCM190609	<p>THAT Council,</p> <ol style="list-style-type: none"> 1. Amend Local Planning Policy No.18 – Point Henry Fire Management Strategy as per the draft policy at Attachment B and in accordance with the recommendations of the Schedule of Submissions at Attachment A of this report. 2. Publish a public notice in an official newspaper circulating in the area to notify the public that Council has adopted a revised Local Planning Policy No 18 (in accordance with Schedule 2, Part 2 (4) of the Planning and Development (Local Planning Schemes) Regulations 2015. 3. Refer the final version of Local Planning Policy 18 to the Western Australian Planning Commission and the Department of Fire and Emergency Services under clause 4.5.3 of the Guidelines for Planning in Bushfire Prone Areas for approval of the proposed 'local variations'. 4. Receive the Visual Guide for vegetation types in the Shire of Jerramungup as they relate to AS3959 found at Attachment C of this report. 5. Note the internal procedure establishing the standard for assessing variations to the Fire Control Information Notice as it concerns clause 3 – "Rural Residential Zone – Specific to Point Henry 	MoD	<p>Policy Amended</p> <p>Advertising completed</p> <p>Referred to WA Planning Commission</p>	Ongoing

			<p>Peninsula” as found at Attachment D of this report.</p> <p>6. Receive the ‘Point Henry Development’ information pack found at Attachment E of this report.</p> <p>7. Forward advice to the DFES Great Southern Regional Office requesting that mitigation standards currently being prepared include reference to applying best practice management techniques when managing recognized weeds and Kwongkan Shrubland, as described in the document “Bremer Bay Point Henry Vegetation Mapping and Management Project”</p>			
19-June-2019	Disability Access Inclusion Plan Review	OCM190612	<p>That Council:</p> <ol style="list-style-type: none"> 1. ENDORSES the Draft Shire of Jerramungup Disability Access Inclusion Plan 2019-2024 as presented and attached to this Agenda; and 2. ADVERTISE the Draft Disability Access Inclusion Plan 2019-2024 for a period of four weeks and consider any submissions received 	CEO	<p>Advertising commenced</p> <p>Submissions will be brought back to Council for final adoption</p> <p>To be presented to August 2019 OCM for adoption</p>	Ongoing
17-July-2019	Significant Matter Raised in 2017/2018 Audit	OCM190705	<p>That Council:</p> <ol style="list-style-type: none"> 1. RECONFIRMS its acceptance of the Auditor’s Management Report for the year ended 30 June 2018 supplied by Council’s Auditor, Mr Russell Harrison of Lincolns Accountants and Business Advisors. 2. NOTES the following matter is identified as significant by the Auditor; <ul style="list-style-type: none"> • The Operating Surplus Ratio has been below the DLGSCI standard for the past 3 years. 	DCEO	<p>Report published on Council Website</p> <p>Report submitted to Minister</p>	Completed

			<p>3. ACCEPTS the Report prepared under section 7.12A(4)(a) of the Local Government Act 1995 acknowledging the significant matter.</p> <p>4. NOTES the Shire has breached section 7.12A(4)(b) of the Local Government Act 1995 by not forwarding the report to the Minister within 3 months of receiving the Auditor's Report for 2017/2018.</p> <p>5. AUTHORISE the Chief Executive Officer to forward the report to the Minister for Local Government.</p> <p>WITHIN 14 days after a local government gives a report to the Minister under subsection (4)(b), the Chief Executive Officer must publish a copy of the report on the Shire of Jerramungup's website.</p>			
17-July-2019	Adoption of 2019/2020 Annual Budget	OCM190706	That Council adopt the Budget for the year ended 30 June 2020	DCEO	Budget Adopted	Completed
17-July-2019	Information Statement Review	OCM190708	That Council ADOPT the Shire of Jerramungup 2019/2020 Information Statement as presented and attached to this agenda and publish in accordance with the Freedom of Information Act 1992, subject to the following amendment; The Lower Great Southern Economic Alliance to be added to 'Working Parties, Sub-Committees and Consultative Groups'.	CEO	Information Statement adopted and published	Completed

3. CEO MEETINGS OF SIGNIFICANCE

MEETING DATE	LOCATION	DEPARTMENT	PURPOSE
15 July 2019	Bremer Bay	Shire of Jerramungup	Manager of Development Interviews
17 July 2019	Jerramungup	Great Southern Housing Initiative	Housing site inspection
18 July 2019	Perth	Department of Education	Meeting with Steve Parry and Sue Berzins regarding Jerramungup Pool
19 July 2019	Albany	Great Southern Development Commission	Economic Development Meeting
23 July 2019		RDA	Darryl Hockey – Economic Development and Funding opportunities for Shire of Jerramungup
24 July 2019	Tambellup	Great Southern Housing Initiative	Project Working Group meeting
25 July 2019	Jerramungup	GSCORE	Meeting to discuss trails in Jerramungup and Bremer Bay
30 July 2019	Jacup	Plantagenet Sheds	Meeting at Jacup Fire Shed
31 July 2019	Bremer Bay	Steve Thompson	Meeting to engage Steve as Planner for the Shire until Noel's appointment.
31 July 2019	Bremer Bay	Matt Bowen	Meeting to engage Matt as Building Surveyor for the Shire while Janna on leave.
6 August 2019	Bremer Bay	WAPOL	Meeting with Superintendent regarding Police Facilities in Bremer Bay
7-9 August 2019	Perth	WALGA	Attended WALGA LG Convention with Shire President and Deputy Shire President
13 August 2019	Bremer Bay	Dept of Planning, Lands and Heritage	Discuss options for the development of Bremer Bay Town Centre
15 August 2019	Mt Barker	South Coast Alliance	South Coast Alliance Strategic Workshop